

## Scrutiny Committee

**Monday, 27 November 2023 at 5.30 pm**  
**Phoenix Chambers, Phoenix House, Tiverton**

**Next ordinary meeting**  
**Monday, 18 December 2023 at 5.30 pm**

**Please Note:** This meeting will take place at Phoenix House and members of the Public and Press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

**The meeting will be Hybrid and an audio recording made and published on the website after the meeting**

To join the meeting online, [click here](#)

Meeting ID: 337 725 250 788

Passcode: A8KjSR

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## Membership

Cllr R Gilmour  
Cllr G Westcott  
Cllr D Broom  
Cllr E Buczkowski  
Cllr A Cuddy  
Cllr G Czapiewski  
Cllr G Duchesne  
Cllr M Farrell  
Cllr B Holdman  
Cllr R Roberts  
Cllr S Robinson

# **A G E N D A**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1       **Apologies and Substitute Members**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).

2       **Declarations of Interest under the Code of Conduct**  
To record any interests on agenda matters.

3       **Public Question Time**  
To receive any questions relating to items on the agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

4       **Minutes of the Previous Meeting** (*Pages 5 - 10*)  
To consider whether to approve the minutes as a correct record of the meeting held on Monday 30 October 2023.

5       **Decisions of the Cabinet**  
To consider any decisions made by the Cabinet at its last meeting that have been called-in.

6       **Chairmans's Announcements**  
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

7       **3 Rivers Ltd - Lessons Learned - update from Working Group**  
To receive an update from the 3RDL Working Group.

8       **Forward Plan** (*Pages 11 - 20*)

9       **Work Programme** (*Pages 21 - 28*)  
To review the existing Work Plan and consider items for the committee's future consideration, taking account of:

- a) Scrutiny Committee Proposal Form
- b) Any items within the Forward Plan for discussion at the next meeting;
- c) Suggestions of other work for the committee in 2023/24.

**Stephen Walford**  
Chief Executive  
Friday, 17 November 2023

## **Meeting Information**

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Residents, electors or business rate payers of the District may make a statement or shall be entitled to ask questions at a meeting which concerns the Council's powers / duties or which otherwise affects the District. If your question does not relate to an agenda item, the question must be submitted to the Democratic Services Manager two working days before the meeting to give time for a response to be prepared.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Democratic Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact David Parker on: [dparker@middevon.gov.uk](mailto:dparker@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.

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**MINUTES** of a **MEETING** of the **SCRUTINY COMMITTEE** held on 30 October 2023  
at 5.30 pm

**Present**

**Councillors**

R Gilmour (Chairman)  
D Broom, E Buczkowski, A Cuddy,  
G Czapiewski, M Farrell, B Holdman,  
R Roberts, S Robinson, N Woollatt and  
C Harrower

**Apologies**

**Councillor(s)**

F J Colthorpe

**Also Present**

**Councillor(s)**

J Buczkowski, S J Clist, G Duchesne, J Lock, L Taylor and  
D Wulff

**Also Present**

**Officer(s):**

Andrew Jarrett (Deputy Chief Executive (S151)), Maria De  
Leiburne (District Solicitor and Monitoring Officer), Paul  
Deal (Corporate Manager for Finance, Property and  
Climate Change), Angie Howell (Democratic Services  
Officer) and David Parker (Democratic Services & Policy  
Research Officer)

**Councillors**

**Online**

C Adcock, C Connor, J Downes, M Fletcher, A Glover,  
S Keable, G Westcott and J Wright.

**Officers Online**

Stephen Walford (Chief Executive), Richard Marsh  
(Director of Place), Dean Emery (Corporate Manager for  
Income, Revenues, Benefits and Planning), Lisa Lewis  
(Corporate Manager for Digital Transformation and  
Customer Engagement, Sarah Lees (Democratic Services  
Officer)

## 40 **APOLOGIES AND SUBSTITUTE MEMBERS (00:04:40)**

As Cllr G Westcott was attending via Teams, a Vice-Chairman was needed for this meeting. The Chairman proposed and it was agreed that Cllr S Robinson fulfil that role.

Apologies were received from Cllr F J Colthorpe who was substituted by Cllr C Harrower.

**41 DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT (00:05:03)**

No interests were declared under this item. Members were reminded of the need to make declarations of interest where appropriate.

**42 PUBLIC QUESTION TIME (00:05:11)**

Mr Paul Elstone asked questions relating to Agenda Item 7 – 3 Rivers – Lessons Learned.

His questions were all directed to the Chairman.

**Question 1**

This administration promised openness, transparency and public engagement in decision making. Could it be explained in detail why 5 documents associated with the 3 Rivers Lessons Learned agenda item were being kept secret from the public?

**Question 2**

The integrity of various audits and reports on 3 Rivers were being challenged by previous Council Leaders who had detailed knowledge.

Would the full circumstances of those integrity issues be fully investigated by this committee?

**Question 3**

Information is becoming increasingly available regarding the Council lending to 3 Rivers which was strongly believed showed what could only be classed as repeat reckless lending being fully promoted by Council Officers and then agreed by this Council.

Would this Committee fully investigate and then seek independent legal advice on this position?

**Question 4**

A former senior Councillor has called the 3 Rivers Lessons Learned Enquiry an officer orchestrated sham.

How, therefore, could the Mid Devon public have any confidence at all with the outcome?

**Question 5**

It had become clear that 3 Rivers was in a desperate financial situation in October 2022, that events had become massively worse at the Cabinet Meeting of the 31<sup>st</sup> January 2023, that it took the then Council Leader despite being incapacitated to call a halt. The Fully Independent Cabinet then further intervened to prevent further 3 Rivers investment. Despite this the Scrutiny Committee failed to undertake their legally defined duties, also, the Audit Committee. Would this Committee fully investigate the full reasons as to why?

As the questions had not been provided in advance, Mr Elstone was told that written answers would be provided.

Mr Nick Quinn had sent in questions and asked for the Chairman to read them out:

His questions related to Agenda Item 7: 3 Rivers, Lessons Learned, Session 1  
With this new Council's aims of inclusion, openness and transparency in mind:

Q1: Please would you tell me who prepared the, uncredited, "*Draft Terms of Reference*" document, shown on pages 23 and 24 of your papers?

A1: *This was prepared by the Chief Executive with the approval of the Chair of Scrutiny Committee.*

Q2: Please would you tell me who prepared the, similarly uncredited, "*3 Rivers - Corporate Risk Management*" document, shown on pages 25 to 27 of your papers?

A2: *This was prepared by the Council's Corporate Performance and Improvement Manager.*

Q3: The second paragraph of the "*Draft Terms of Reference*" document, stated that "*Numerous internal and external reports had been commissioned over the years, at considerable cost to the Council... exploring both aspects of governance and finance*". Had copies of each of these reports been provided to every Member of Scrutiny Committee, for them to read and digest as part of this review process?

A3: *Yes, external legal and financial advice received from Anthony Collins Solicitors and Bishop Fleming had been shared.*

Q4: After the Agenda and papers for this meeting had been published, a number of "*Restricted Documents*" had been added to the electronic copy of the agenda shown on the Council Website. These papers had been published late and the public had no idea what they were, or what they were about. Please would you give me the titles of each of these additional papers and the reasons why each was published late?

A4: *These part 2 documents were sent out as a complete set as soon as they were all received, so this was the earliest we could make them available. The responses were from four ex councillors who were asked to consider the seven areas identified in the Terms of Reference document.*

Mr Goff Welchman asked three questions:

Q1: He wished to enquire why this committee was only investigating the 3 Rivers Development Company back to 2018, and did not wish to apportion blame? Was the committee not aware, that under recent legislation changes, any directors found to be negligent could be prosecuted and pursued for company losses, even to the extent of losing their homes, and any other assets?

Response to question 1:

*As is a matter of public record, all governance matters and financial transactions had been audited multiple times by internal and external companies. While it was therefore accepted that there may be lessons to be learnt from how the Council managed its relationship with the company on a number of issues, there was no suggestion of any Director negligence as had been referred to.*

Q2: Were any Council Officers given legal advice at the outset of 3 Rivers Development Company Ltd that they should not be a Director of 3RDL whilst also having a controlling financial position on the Council and therefore responsible for signing off loans to 3 RDL?

Q3: With regard to apportioning blame, how would anyone like it if their house was burgled and the Police said that they could not investigate it due to cost?

As questions 2 and 3 had not been provided in advance, Mr Welchman was told that written answers would be provided. The Chairman commented that the Council had chosen to investigate this matter in order to be transparent. The Deputy Chief Executive (S151) commented that advice on set up was taken at the outset. Advice on Governance arrangements had been taken from Bevan Brittan Solicitors, and that advice been provided to Councillors before the company was set up. The Council had complied fully with that advice.

Mr Barry Warren asked the following questions of the Scrutiny Committee:

His questions related to Agenda item 7 on the papers and were addressed to the Chairman.

On 11<sup>th</sup> October 2023 he had received a letter in the post from the Chief Executive. In the letter it was repeatedly stated that it is written to him on behalf of the Chairman of the Scrutiny Committee. At the end of the letter it was signed as being on behalf of the Chair and the Deputy Chair.

1. Did both you and your Deputy Chair approve the wording of this letter?
2. Did you set the list of former councillors to receive this letter and who were they?
3. He was only aware of two other former Leaders receiving this letter in addition to himself. Certainly no others from the final Cabinet received copies and one of them had been a member of Cabinet from May 2019. Why were they not contacted?
4. In the penultimate paragraph, on your behalf, it stated: *The District Solicitor would be reviewing all information provided in order to ensure it met the standards of accuracy and integrity that befits the worthiness of the scrutiny committee's consideration.*
  - a) He was in a position to provide accurate information supported by evidence – even of officers giving misleading information to members. Why did you suggest that the information I could provide would need filtering by the District Solicitor?
  - b) Were you wishing to apply censorship to the work of the Scrutiny Committee?
5. Mention was made of members having the opportunity to review a 'vast quantity of audit and financial information'.



- a) Who was going to select what members would review?
- b) Would members be directed to members' and public questions at the various times or those documents from the Leader and Cabinet that pointed out that some reports only contained information provided by Directors of 3 Rivers – one of whom was also the S151 officer?

As the questions had not been provided in advance, Mr Warren was told that written answers would be provided.

#### 43 **MINUTES OF THE PREVIOUS MEETING (00:23:24)**

The minutes of the last meeting held on 2 October 2023 were approved as a correct record and **SIGNED** by the Chairman.

#### 44 **DECISIONS OF THE CABINET (00:23:47)**

The Committee **NOTED** that none of the decisions made by the Cabinet on 17 October 2023 had been called in.

#### 45 **CHAIRMAN'S ANNOUNCEMENTS (00:23:51)**

There were no Chairman's announcements.

#### 46 **3 RIVERS LTD - LESSONS LEARNED - SESSION 1 (00:24:59)**

Consideration was given to;

- The Anthony Collins Solicitors reports had not been shared with all the members of the Scrutiny Committee but would be.
- The role of the Scrutiny Chairman.
- What was required of the Scrutiny Committee?
- Terms of Reference – The draft submitted to the Scrutiny Committee was a reflection of all the concerns that had been raised. It was meant as something to start the debate and to give it some structure.
- Whether a report from an Officer should have been provided.
- Setting up a Task and Finish Group with its own Terms of Reference.
- What work had been done outside of the Scrutiny Committee meeting?
- The Terms of Reference were a good starting point but any Working Group should be able to adapt them in order to accommodate a better understanding, perhaps adding an addendum page stating what the group wanted to reflect back to the committee.

Cllr N Woollatt proposed and Cllr R Roberts seconded that a Working Group be set up to look into 3 Rivers Development Ltd and report back to the Scrutiny Committee.

Consideration was given to:

- A Working Group could meet informally, often and regularly.
- Still the need for a swift process with a transparent outcome.
- The quantity of the material is vast.
- The working group should concentrate on quality and not quantity.
- The status of notes that would be taken at a Working Group.
- The Working Group should look back to the start of the company.

- The purpose of the working group should be to investigate and make proposals.

This proposal was **CARRIED**

A Working Group consisting of Cllrs: Cuddy, Czapiewski, Roberts and Westcott was **AGREED**. The Lead Officer to the group would be the Policy Research Officer for the Scrutiny Committee. The group would appoint their own Chairman, decide upon frequency of meetings, who they would interview if anyone and reporting and time-scales. The group needed to have an agile approach.

A vote was taken on a proposal to accept the Terms of Reference that had been circulated before the meeting and this was **CARRIED** and Cllr N Woollatt abstained. The group would report back particularly with regard to the Terms of Reference and any addendum at the next meeting and hoped to produce a final report by the Scrutiny meeting on 18<sup>th</sup> December 2023.

(The meeting ended at 6.52 pm)

**CHAIRMAN**

## **MDDC SCRUTINY COMMITTEE MEETING 30<sup>TH</sup> OCTOBER 2023**

**Written responses to Public Questions not sent in advance of the meeting.**

**QUESTIONS: PAUL ELSTONE - A Local Resident and Council Taxpayer.**

My questions relate to Agenda Item 7 – 3 Rivers – Lessons Learned.

My questions are all directed to the Chair.

Question 1

This administration promised openness, transparency and public engagement in decision making. Can it be explained in detail why 5 documents associated with the 3 Rivers Lessons Learned agenda item are being kept secret from the public?

Yes, they were published in part2 at the request of those who willingly gave their time to make their observations to the committee.

Question 2

It is known that the integrity of various audits and reports on 3 Rivers were being seriously challenged by previous Council Leaders who had detailed knowledge.

Audits that Council Executive Officers have repeatedly used to justify decisions taken.

Additionally, there are emails written and received from the Devon Audit Partnership that show their investigation report to be fatally flawed.

Will the full circumstances of these integrity issues be fully investigated by this committee?

The Audit Committee of 27th June 2023 considered a report which specifically addressed this point. The report stated: 'Those connected to the allegations were requested to supply any / all evidence of criminality to DAP... to assist in the completion of this report in a timely manner. Despite directly approaching Estone/Davey/Deed and Officers of 3RDL no evidence of criminality or fraud has been obtained.'

As such, the repeating of such claims is both misleading and inaccurate.

Question 3

Information is becoming increasingly available regarding the council lending to 3 Rivers. Information it is strongly believed shows what can only be classed as repeat reckless lending being fully promoted by Council Officers and then agreed by this Council.

Will this Committee fully investigate and then seek independent legal advice on this position?

No. No evidence exists to support such a statement.

#### Question 4

It is known that a former senior councillor with probably most knowledge of the 3 Rivers debacle has called the 3 Rivers Lessons Learned Enquiry an officer orchestrated sham.

How therefore can the Mid Devon public have any confidence at all with the outcome ?

The committee agreed to a draft terms of reference and decided to appoint a working group. Whether this accords with the wishes or beliefs of any former councillor is completely irrelevant.

#### Question 5

It had become clear to everyone that 3 Rivers was in a desperate financial situation in October 2022. That events had become massively worse at the Cabinet Meeting of the 31<sup>st</sup> January 2023.

That it took the then Council Leader despite being incapacitated to call a halt. The Fully Independent Cabinet then further intervened to prevent further 3 Rivers reckless investment.

Despite this the Scrutiny Committee failed to undertake their legally defined duties. Also, the Audit Committee.

Both committees were asleep at the wheel.

Will this Committee fully investigate the full reasons as to why?

At that time, the former council leader had been unable to command the support of a quorate cabinet, leading to a cabinet meeting on 14<sup>th</sup> February 2023 where no appointed member of cabinet attended. Following this, a motion of no confidence in the Leader and to remove him was tabled for consideration by council on 22<sup>nd</sup> February.

The subsequent cabinet did not 'intervene to prevent investment', the decision had already been made by full council.

The actions of scrutiny and audit committees over the years will no doubt be considered by the working group in due course.

## **QUESTIONS: GOFF WELCHMAN - A LOCAL RESIDENT AND TAXPAYER**

Q2: Were any Council Officers given legal advice at the outset of 3 Rivers Development Company Ltd that they should not be a Director of 3RDL whilst also having a controlling Financial position on the Council and therefore responsible for signing off loans to 3 RDL?

Governance was established having taken advice from external solicitors.

Q3: With regard to apportioning blame, how would anyone like it if their house was burgled and the Police said that they could not investigate it due to cost?

The council has incurred, and continues to incur, cost in managing, checking and assuring the relationship with its company, via both internal and external audit, as well as via external specialists at numerous points. All such information will be made available to scrutiny members as required in order to ensure they can effectively scrutinise and report back as appropriate.

## **QUESTIONS: BARRY WARREN – RESIDENT AND COUNCIL TAX PAYER**

My questions relate to Agenda item 7 on your papers and are addressed to you Madam Chairman for answers please.

On 11<sup>th</sup> October 2023 I received a letter in the post from the Chief Executive. In the letter it is repeatedly stated that it is written to me on behalf of the Chairman of the Scrutiny Committee. At the end of the letter it is signed as being on behalf of the Chair **and** the Deputy Chair.

1. Did both you and your Deputy Chair approve the wording of this letter?

Yes.

2. Did you set the list of former councillors to receive this letter and who were they?

Yes. Former leaders and the substantive portfolio holders.

3. I am only aware of 2 other former Leaders receiving this letter in addition to myself. Certainly no others from the final Cabinet received copies and one of them had been a member of Cabinet from May 2019. Why were they not contacted?

The views of those with the most knowledge were sought.

4. In the penultimate paragraph, on your behalf, it states: *The District Solicitor will be reviewing all information provided in order to ensure it meets the standards of accuracy and integrity that befits the worthiness of the scrutiny committee's consideration.*

a) I am in a position to provide accurate information supported by evidence – even of officers giving misleading information to members. Why do you suggest that the information I could provide would need filtering by the District Solicitor?

Regular inference is made regarding misleading information, no evidence has ever been provided to substantiate such claims. It is precisely this type of speculative claim that adds no value to the committee's lessons learned process, hence making it clear that that the District Solicitor would review any submissions for accuracy.

b) Are you wishing to apply censorship to the work of the Scrutiny Committee?

This question is an insult to the chairman, and shows a disconcerting lack of respect from a former leader of this council who ought to know better.

5. Mention is made of members having the opportunity to review a 'vast quantity of audit and financial information'.

a) Who is going to select what members will review?

No one. It will not be selected for them – the working group as established at the meeting will review such information as it sees fit.

b) Will members be directed to members' and public questions at the various times or those documents from the Leader and Cabinet that pointed out that some reports only contained information provided by Directors of 3 Rivers – one of whom was also the S151 officer?

See previous; members will not be 'directed'.

# MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

December 2023

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>2024 / 2025 Fees and Charges</b> Council wide Fees and Charges for 2024/2025	Environment Policy Development Group  Cabinet	7 Nov 2023  12 Dec 2023	Paul Deal, Corporate Manager for Finance, Property and Climate Change	Councillor Josh Wright	Open
<b>Review of Bin It 123 including Side Waste Collection</b> To discuss a suggestion relating to Side Waste collection	Environment Policy Development Group  Cabinet	7 Nov 2023  12 Dec 2023	Matthew Page, Corporate Manager for People, Governance and Waste	Councillor Josh Wright	Open
<b>Fly Tipping Policy</b>	Environment Policy Development Group  Cabinet	7 Nov 2023  12 Dec 2023	Matthew Page, Corporate Manager for People, Governance and Waste	Cabinet Member for Environment & Services	Open
<b>Tenure Reform and Changes to the Tenancy Agreement - Project Plan</b> To receive a project plan to	Homes Policy Development Group  Cabinet	21 Nov 2023  5 Mar 2024	Simon Newcombe, Corporate Manager for Public Health, Regulation and	Cabinet Member for Housing and Property Services	Open

Agenda Item 8

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
tenure reform			Housing Tel: 01884 244615		
<b>Tenancy Inspection Policy</b> To receive a review of MDH Tenancy Inspection Policy	Homes Policy Development Group  Cabinet	21 Nov 2023  12 Dec 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services	Open
<b>Exeter Crediton Masterplan</b>	Cabinet	12 Dec 2023	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration	Open
<b>Silverton Neighbourhood Plan</b>	Cabinet	12 Dec 2023	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration	Open
<b>Phoenix House Accommodation Opportunities</b>	Cabinet	12 Dec 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242		Open
<b>Joint Strategy</b> To receive a collaborative, non-statutory Joint Strategy which has been prepared for Exeter City, East Devon, Mid Devon and Teignbridge. This reflects the ambitions and proposals of	Cabinet	12 Dec 2023	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Planning and Economic Regeneration	Open



Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
existing and emerging Local Plans.					
<b>2024/25 Budget Update</b> To consider a report from the Deputy Chief Executive (S151) on the updated 2024/25 Budget position and consider options to reduce the remaining shortfall	Cabinet	12 Dec 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance	Open
<b>Destination Management Plan for Mid Devon</b>	Economy Policy Development Group  Cabinet	4 Jan 2024  6 Feb 2024	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration	Open
<b>Economic Strategy 2024 - 2029</b>	Economy Policy Development Group  Cabinet	4 Jan 2024  6 Feb 2024	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration	Open
<b>2024/25 Budget Update</b> To consider a report from the Deputy Chief Executive (S151) on the updated 2024/25 Budget position and consider options to reduce the remaining shortfall	Cabinet	9 Jan 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance	Open

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Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p><b>Homes Safety Policy</b> To receive a new policy which incorporates the existing Gas Safety Policy, Asbestos Management Policy &amp; Fire Risk in Communal Properties Policy. New Policy includes regulated electrical safety checks being introduced to social housing landlords by the Social Housing Regulation Bill</p>	<p>Homes Policy Development Group  Cabinet  Council</p>	<p>16 Jan 2024  6 Feb 2024  21 Feb 2024</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>	<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>
<p><b>Homes Standard</b></p>	<p>Homes Policy Development Group  Cabinet</p>	<p>16 Jan 2024  6 Feb 2024</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>	<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>
<p><b>Service Standards - Tenant Involvement &amp; Empowerment</b></p>	<p>Homes Policy Development Group  Cabinet</p>	<p>16 Jan 2024  6 Feb 2024</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>	<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Garage, GGRP and Parking Space Policy</b> To receive the revised Garage, GGRP and Parking Space Policy	Homes Policy Development Group  Cabinet  Council	16 Jan 2024  6 Feb 2024  21 Feb 2024	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services	Open
<b>Environment Educational Enforcement Policy</b>	Environment Policy Development Group  Cabinet	23 Jan 2024  6 Feb 2024	Matthew Page, Corporate Manager for People, Governance and Waste	Councillor Josh Wright	Open
<b>Health and Safety Policy</b> To receive the annual review of the Health & Safety Policy	Community Policy Development Group  Cabinet	23 Jan 2024  5 Mar 2024	Catherine Yandle, Operations Manager for Performance, Governance and Health & Safety Tel: 01884 234975	Cabinet Member for Community & Leisure	Open
<b>CCTV Policy</b> To receive the updated CCTV Policy	Community Policy Development Group  Cabinet	23 Jan 2024  6 Feb 2024		Cabinet Member for Community & Leisure	Open
<b>Customer Care Policy</b> To receive the updated Customer Care Policy	Community Policy Development Group  Cabinet	23 Jan 2024  6 Feb 2024			Open

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>Renewable and Alternative Energy, Energy Efficiency including Community Energy Projects</b>	Environment Policy Development Group  Cabinet	23 Jan 2024  6 Feb 2024	Jason Ball, Climate and Sustainability Specialist	Councillor Natasha Bradshaw	Open
<b>Green Standards in Planning including Renewable and Alternative Energy, Energy Efficiency and Community Energy Projects</b>	Environment Policy Development Group  Cabinet	23 Jan 2024  6 Feb 2024	Jason Ball, Climate and Sustainability Specialist	Councillor Natasha Bradshaw	Open
<b>The Council's Statutory Duty towards Bio Diversity and Nature</b>	Environment Policy Development Group  Cabinet	23 Jan 2024  6 Feb 2024	Climate and Sustainability Specialist	Cabinet Member for Climate Change	Open
<b>S106 Governance</b>	Cabinet	6 Feb 2024	Joanna Williams, Planning Obligations Monitoring Officer	Cabinet Member for Finance	Open
<b>Policy Framework</b>	Cabinet  Council	6 Feb 2024  21 Feb 2024	Member Services Manager	Leader of the Council	Open
<b>Business Rates Tax Base</b>	Cabinet  Council	6 Feb 2024  21 Feb 2024	Dean Emery, Corporate Manager for Revenues,	Cabinet Member for Finance	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
			Benefits and Recovery		
<b>Establishment</b>	Cabinet	6 Feb 2024	Matthew Page, Corporate Manager for People, Governance and Waste	Cabinet Member for Working Environment	Open
<b>Pay Policy</b>	Cabinet	6 Feb 2024	Matthew Page, Corporate Manager for People, Governance and Waste	Cabinet Member for Working Environment	Open
<b>Qtr. 3 Budget Monitoring</b> To consider a report from the Deputy Chief Executive (S151) on the Council's Financial position as at 31 December 2023	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance	Open
<b>2024/25 Capital Strategy and Capital Programme</b> To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Capital Strategy and recommends the 2024/25 Capital Programme	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p><b>2024/25 Treasury Management Strategy</b> To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Treasury Management Strategy and Annual Investment Strategy</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance	Open
<p><b>2024/25 Budget Update</b> To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Budget and recommends the Band D Council Tax charge for 2024/25</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance	Open
<p><b>2024/25 Council Tax Resolution</b> To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Band D Council Tax charge for 2024/25</p>	Council	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance	Open
<p><b>National Non Domestic Rates (NNDR1)</b></p>	Cabinet  Council	6 Feb 2024  21 Feb 2024	Dean Emery, Corporate Manager for Revenues, Benefits and Recovery	Cabinet Member for Finance	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Income Management Policy</b> To receive a review of the MDH Income Management Policy	Homes Policy Development Group  Cabinet	19 Mar 2024  2 Apr 2024	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services	Open
<b>Corporate Anti-Social Behaviour Policy</b>	Community Policy Development Group  Cabinet	26 Mar 2024  14 May 2024		Cabinet Member for Community & Leisure	Open
<b>Single Equalities Policy and Equality Objective</b>	Community Policy Development Group  Cabinet	26 Mar 2024  14 May 2024	Matthew Page, Corporate Manager for People, Governance and Waste, Matthew Page, Corporate Manager for People, Governance and Waste	Cabinet Member for Community & Leisure	Open

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# Agenda Item 9

## Mid Devon District Council Scrutiny Proposal Form

(This form should be completed by Member(s), Officers and / or members of the public when proposing an item for Scrutiny).

**Note:** The matters detailed below have not yet received any detailed consideration. The Scrutiny Committee reserves the right to reject suggestions for scrutiny that fall outside the District Council's remit.

Proposer's name and designation		Date of referral	
Proposed topic title			
Link to national, regional and local priorities(Corporate Plan) and targets			
Background to the issue			
List main points this report should cover (What do you want to achieve?)			
Should this be referred to the appropriate PDG/ Committee?			
What degree of priority is this issue? 1 = Urgent 2= High 3=Medium 4=Low			

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# Mid Devon District Council Scrutiny Proposal Form 2023

(This form should be completed by Member(s), Officers and / or members of the public when proposing an item for Scrutiny).

**Note: The Scrutiny Committee reserves the right to reject suggestions for scrutiny that fall outside the District Council's remit.**

Proposer's name and designation		Date of referral	
Proposed topic title			
Link to Corporate Plan or performance targets			
Background to the issue			
List main points this report should cover (What do you want to achieve?)			
What degree of priority is this issue? 1 = Urgent    2= High 3=Medium    4=Low			

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SCRUTINY COMMITTEE WORK PLAN 2023-24 - 2023 TO 2024

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
<b>18 December 2023</b>				
18.12.23	<b>Corporate Performance Report</b> To receive a report from the Corporate Manager for Performance and Improvement		Dr Stephen Carr	
18.12.23	<b>Community Safety Partnership</b> A report on the CSP activity in 2022/23 with an update on the current position and forward look.		Corporate Manager for Public Health, Regulation and Housing	
18.12.23	<b>Annual Report of Complaints and Compliments</b> To receive the Annual Report of Complaints and Compliments		Lisa Lewis	
27.11.23	3 Rivers - Lessons Learnt - Report of Working Group		David Parker	
<b>15 January 2024</b>				
15.01.24	<b>Regulation of Investigatory Powers Act (RIPA) report</b> To receive a report from the Monitoring Officer		District Solicitor and Monitoring Officer	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
15.01.24	<b>Whistleblowing Annual Update</b> To receive details of any Whistleblowing instances in the previous year.		Corporate Manager for People, Governance and Waste	
15.01.24 6.02.24	<b>Draft Budget</b> To consider the initial draft 2024/2025 Budget and options available to set a balanced budget and if appropriate make recommendations to Cabinet & Council		Deputy Chief Executive (S151)	
<b>19 February 2024</b>				
19.02.24	<b>Motion 564 – Inclusivity and Community Engagement – does Local Government work for women? Work needs to be continued. Some recommendations had been approved by the Scrutiny Committee and Full Council but they still needed to be finalised.</b> Report from the Working Group			
19.02.24	<b>Establishment Report</b> To Receive a report from the Corporate Manager for People Governance and Waste		Corporate Manager for People, Governance and Waste	
<b>18 March 2024</b>				
18.03.24	KPI's on Enforcement		Director of Place Development Management Manager	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
18.03.24	<b>Motion 583 - Protecting Rivers and Seas</b> Report back from Director of Place		Director of Place	
<b>15 April 2024</b>				
15.04.24	<b>Scrutiny Chairman's Annual Report</b> To receive a report from the Chairman of the Scrutiny Committee on the work the Scrutiny Committee has conducted over the last year.			

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